



DAGADOJIRAO DESHMUKH D. PHARMACY COLLEGE

Almala, Tq. Ausa, Dist. Latur - 413 520, Maharashtra, India
Approved By PCI, New Delhi, DTE, Mumbai & Affiliated to MSBTE, Mumbai.



Staff Grievance Redressal Committee

Institute Name: [Dagadojirao Deshmukh D. Pharmacy College, Almala]

Date of Constitution: [05-07-2025]

Committee Members:

Name	Designation	Role in Committee
Dr. Kapse K.P.	Principal	Chairperson
Mr. Mali G.M.	Lecturer	Member Secretary
Miss. Jadhav P.M.	Lecturer	Member
Mr. Thengade A.M.	Lecturer	Member
Mr. Dharashive S.S.	Non-Teaching Representative	Member

Note: At least one member should represent the HR department or staff welfare.

Terms of Reference:

- Receive and review grievances submitted by staff.
- Conduct impartial investigations and hearings.
- Recommend appropriate actions or resolutions.
- Maintain confidentiality and ensure non-retaliation.
- Submit periodic reports to the management.

Tenure:

- The committee shall serve for a period of [2years] from the date of constitution, unless reconstituted earlier.

Operational Guidelines:

- Grievances must be submitted in writing to the Member Secretary.
- The committee shall meet at least once every quarter or as needed.
- Decisions shall be made by majority vote and documented.